

STUDY ABROAD AND INTERNATIONAL EXCHANGE PROGRAMME INFORMATION AND APPLICATION 2008/9

ELIGIBILITY

The Study Abroad and Exchange Programme is designed to allow undergraduate students to study at The University of Nottingham for one or two semesters as part of their university education and gain credit towards their degree. Students must have completed at least one year of study at their home university in order to participate in the programme.

Students who wish to attend The University of Nottingham as part of the International Exchange Programme must be studying at a university that has a current bilateral agreement with Nottingham. All applications must be submitted via the home institution and be accompanied by an official letter of nomination.

Students who are applying for the Study Abroad Programme can do so directly to the University of Nottingham or through a Study Abroad Programme provider. Students studying at one of the University of Nottingham's Study Abroad partner universities should submit their application through their home institution in order to benefit from any special scholarship arrangements that may be in place.

APPLICATION PROCESS

To apply to The University of Nottingham you must complete the following application form. This form and all the required supporting documents must be sent to us by the stated deadline. The application form must be completed by all applicants as follows:

1. Personal Details

Please note that the address you indicate will be used to send you information before you arrive in Nottingham. Please inform us if there are any changes to your address.

2. Study Details

Please note that the normal Autumn Semester at Nottingham finishes at the end of January. We expect all students to be able to stay in Nottingham until the end of the exam period.

3. Module Preferences

Please specify which modules you would like to study whilst you are at The University of Nottingham. You should refer to our online module catalogue at <http://winster.nottingham.ac.uk/modulecatalogue/> (Please also see below information entitled 'Selecting Modules'.)

4. English Language Requirements

Those students who do not study in an English-speaking country or at a university that teaches in English must submit evidence of English Language proficiency. This must be either an IELTS or TOEFL test and a copy of your results must be sent with your application and your score recorded on the application form.

5. Pre-sessional English language courses

Students who do not meet the minimum English language requirements in Section 4 of the application form are able to attend a pre-sessional English language course at our Centre for English Language Education (CELE). Course lengths and start dates are set by CELE; the table below is for guidance only. The University of Nottingham reserves the right to determine the minimum length of pre-sessional course you will need in order to meet our English language requirements.

6. Application Checklist

This checklist indicates the additional documents you will need to accompany your application. These include an academic transcript, a letter of academic reference (which is a letter of recommendation from someone who knows you in an academic capacity) and a copy of your English language test result if applicable. You must also include a personal statement of about one page (250 words) explaining why you wish to study abroad at The University of Nottingham, which must be accompanied by a passport-sized photograph, with your name and home university on the back.

DEADLINES

Applications are processed on a rolling basis, which means that the earlier the application is made the sooner it is processed. We would recommend that students apply as early as possible. The deadline for an academic programme starting in September 2007 is **May 31st 2008**. For an academic programme starting in January 2008, the deadline is **November 30th 2008**. **PLEASE NOTE that due to limited module availability, all applications for students wishing to study modules from the School of English Studies and the School of Business should be made by the May 31st 2008 deadline for both September 2008 and January 2009 start**

OFFER LETTERS/WELCOME INFORMATION

Applications are processed as soon as we receive them; however it may take longer to send out offer letters at certain times of the year. Successful applicants will be sent an offer letter and will subsequently be contacted with useful information about Nottingham, including how to apply for accommodation, the Welcome Programme and the coach pick-up service.

ACADEMIC CALENDER

Autumn Semester	22 September 2008 to 23 January 2009
Spring Semester	26 January 2009 to 19 June 2009
Full Year	22 September 2008 to 19 June 2009
Christmas Holiday	13 December 2008 to 11 January 2009
Easter Holiday	21 March 2009 to 19 April 2009

INTERNATIONAL STUDY ABROAD PROGRAMME TUITION FEES

Academic Year	£7,700
One Semester	£3,850

EU STUDY ABROAD PROGRAMME TUITION FEES

Academic Year	£3,000
One Semester	£1,500

PLEASE NOTE: - Incoming Exchange students are exempt from paying any tuition fees to The University of Nottingham.

LIVING COSTS

In addition to the above tuition fees, the University of Nottingham estimates that for 2008/2009 a figure of £750 per month will be required for a single student on the Study Abroad and International Exchange Programme. This figure includes accommodation, subsistence, clothing, books, some entertainment and internal travel. It does not include the international airfare. Please note that the activities included in the tuition fee or in the exchange agreement with your university may differ from those at your home university. Please ensure that you are aware of any additional expenses you may incur, including participation in sports.

ACCOMMODATION

University accommodation is guaranteed to all Study Abroad and Exchange students who apply by the accommodation deadline, which is specified in the offer letter. The type of accommodation available ranges from traditional catered halls of residence on campus to self-catered accommodation in flats close to the University. The price of accommodation varies depending on the type of room. Unfortunately the room type requested cannot be guaranteed. Further information on accommodation can be found at:

www.nottingham.ac.uk/nh/students/accomm/exchange/

SELECTING MODULES

- The Module Catalogue is available online at: <http://winster.nottingham.ac.uk/modulecatalogue/>
 - Undergraduate modules are graded at levels 1,2,3 or A,B,C.
 - Level 1 modules are designed for first-year students
 - Level A modules are designed for first and second-year students
 - Level 2 modules are designed for second-year students
 - Level B modules are designed for second and third-year students
 - Level 3 modules are designed for third/final-year students
 - Level C modules are designed for third/final-year students
 - Level 4, 5 and D modules are designed for postgraduate students
- Modules marked '*Available to Study Abroad/JYA/Erasmus*' are particularly suitable to Study Abroad and Exchange students.

Final year modules are not always available to Study Abroad and Exchange students, and postgraduate modules are usually unavailable

PRE-SESSIONAL ENGLISH LANGUAGE COURSES

Pre-sessional English language courses are offered by the University's Centre for English Language Education (CELE) for students who do not meet the minimum English language requirements. Course lengths and start dates are set by CELE; the table below is for guidance only. Please note that The University of Nottingham reserves the right to determine the minimum length of pre-sessional course you will need in order to meet our English language requirements.

current IELTS score	IELTS entry requirement for your academic course	Current TOEFL score P=Paper C=Computer I= Internet based	TOEFL entry requirement for your academic course	Choice of CELE Preessional courses for 2007/8	Fees
6.5 (no less than 5.5 in any element)	6.5 (no less than 6.0 in any element)	P: 567 TWE 4.5 C: 227 TWE 4.5 I: 87 (no less than 19 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	14 Aug - 19 Sept 2008	£1,135
6.0 (no less than 6.0 in any element)	6.5 (no less than 6.0 in any element)	P: 550 TWE 4.5 C: 213 TWE 4.5 I: 79 (no less than 19 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	14 Aug - 19 Sept 2008	£1,135
6.0 (no less than 5.5 in any element)	6.5 (no less than 6.0 in any element)	P: 543 TWE 4.5 C: 207 TWE 4.5 I: 76 (no less than 19 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	10 July - 19 Sept 2008	£2495
6.0 (no less than 5.0 in any element)	6.5 (no less than 6.0 in any element)	P: 543 TWE 4.0 C: 207 TWE 4.0 I: 76 (no less than 17 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	10 July - 19 Sept 2008	£2495
5.5 (no less than 5.0 in any element)	6.5 (no less than 6.0 in any element)	P: 527 TWE 4.0 C: 197 TWE 4.0 I: 71 (no less than 17 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	15 May - 19 Sept 2008	£3,743
5.5 (no less than 4.5 in any element)	6.5 (no less than 6.0 in any element)	P: 527 TWE 3.5 C: 197 TWE 3.5 I: 71 (no less than 16 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	10 Apr - 19 Sept 2008	£4,990
5.0 (no less than 5.0 in any element)	6.5 (no less than 6.0 in any element)	P: 500 TWE 4.0 C: 173 TWE 4.0 I: 61 (no less than 14 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	10 Apr - 19 Sept 2008	£4990
5.0 (no less than 4.5 in any element)	6.5 (no less than 6.0 in any element)	P: 493 TWE 4.0 C: 167 TWE 4.0 I: 60 (no less than 14 in any element)	P: 573 TWE 4.5 C: 230 TWE 4.5 I: 88 (no less than 19 in any element)	10 Apr - 19 Sept 2008	£4990

current IELTS score	IELTS entry requirement for your academic course	Current TOEFL score P=Paper C=Computer I= Internet based	TOEFL entry requirement for your academic course	Choice of CELE Preessional courses for 2007/8	Fees
5.5 (no less than 5.0 in any element)	6.0 (no less than 5.0 in any element)	P: 527 TWE 4.0 C: 197 TWE 4.0 I: 71 (no less than 17 in any element)	P: 550 TWE 4.0 C: 213 TWE 4.0 I: 79 (no less than 17 in any element)	14 Aug - 19 Sept 2008	£1,135
5.5 (no less than 4.5 in any element)	6.0 (no less than 5.0 in any element)	P: 527 TWE 3.5 C: 197 TWE 3.5 I: 71 (no less than 16 in any element)	P: 550 TWE 4.0 C: 213 TWE 4.0 I: 79 (no less than 17 in any element)	10 July - 19 Sept 2008	£2495
5.0 (no less than 5.0 in any element)	6.0 (no less than 5.0 in any element)	P: 500 TWE 4.0 C: 173 TWE 4.0 I: 61(no less than 14 in any element)	P: 550 TWE 4.0 C: 213 TWE 4.0 I: 79 (no less than 17 in any element)	10 July - 19 Sept 2008	£2495
5.0 (no less than 4.5 in any element)	6.0 (no less than 5.0 in any element)	P: 493 TWE 4.0 C: 167 TWE 4.0 I: 60(no less than 14 in any element)	P: 550 TWE 4.0 C: 213 TWE 4.0 I: 79 (no less than 17 in any element)	15 May - 19 Sept 2008	£3,743
5.0 (no less than 4.0 in any elements)	6.0 (no less than 5.0 in any element)	P: 500 TWE 3.5 C: 173 TWE 3.5 I: 60 (no less than 13 in any element)	P: 550 TWE 4.0 C: 213 TWE 4.0 I: 79 (no less than 17 in any element)	10 Apr - 19 Sept 2008	£4990
4.5 (no less than 4.0 in any element)	6.0(no less than 5.0 in any element)	P: 477 TWE 3.5 C: 153 TWE 3.5 I: 56 (no less than 13 in any element)	P: 550 TWE 4.0 C: 213 TWE 4.0 I: 79 (no less than 17 in any element)	10 Apr - 19 Sept 2008	£4990

General Fees (including CELE)

April CELE + Autumn Semester - £8,750

Two month CELE + Autumn Semester - £6,500

One month CELE + Autumn Semester - £4,800

Course lengths and start dates are set by CELE; Please note that if your offer letter states that you are eligible to take modules from the Faculties of Science and Engineering only, you will under no circumstances be permitted to take modules in the Faculties of Arts, Law and Social Sciences.

Please note that you must apply for all pre-sessional courses on the Study Abroad & Exchange Programme application form, not directly to CELE. Please note these fees are for the CELE sessions only. You will find the tuition fees for the Study Abroad Programme on page two.

4. ENGLISH LANGUAGE REQUIREMENTS (For non-native English speakers only)

English language test result and date received:.....

Minimum English language requirements for direct entry:

- For students taking modules from Schools in the Faculties of Arts, Law and Social Sciences (including the Schools of Mathematics, Psychology and Pharmacy):
Official IELTS 6.5 (no less than 6.0 in any element)
Official TOEFL 573/230/88 (no less than 4.5 in essay rating or 19 in any element)
- For students taking modules from Schools in the Faculties of Science and Engineering (excluding the Schools of Mathematics, Psychology and Pharmacy):
Official IELTS 6.0 (no less than 5.0 in any element)
Official TOEFL 550/213/79 (no less than 4.0 in essay rating or 17 in any element)

PLEASE NOTE:- THE UNIVERSITY OF NOTTINGHAM DOES NOT ACCEPT INSTITUTIONAL ENGLISH LANGUAGE SCORES.

5. PRE-SESSIONAL ENGLISH LANGUAGE COURSES

Pre-sessional English Language Courses are offered by the Centre for English Language Education (CELE). For course options and fees, please refer to the Programme Information Section attached regarding start date and fees or see the CELE website:

<http://www.cele.nottingham.ac.uk/courses/presessional/General/table.php>

Chosen CELE course and dates:-

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The University of Nottingham reserves the right to determine the minimum length of pre-sessional course you will need in order to meet our English language requirements. Please note that you must apply for your CELE course on this form, NOT directly to CELE.

6. APPLICATION CHECKLIST

Please include the following documents with your application:

- An up-to-date original academic transcript
 - A letter of academic reference
 - A copy of your English Language test result: Official TOEFL or IELTS (if applicable)
 - A personal statement indicating why you wish to study abroad (maximum one page)
 - One passport-sized photograph with your name and home university on the back
- If you are applying as an International exchange student, you must ensure your application is sent by your exchange co-ordinator who will need to confirm your nomination below.

Student Signature:;..... Date:

EXCHANGE NOMINATION (DECLARATION BY HOME INSTITUTION ON BEHALF OF STUDENT) **ONLY TO BE COMPLETED BY EXCHANGE STUDENTS AND NOT STUDY ABROAD STUDENTS**

This student is nominated to study at the University of Nottingham as part of an International Exchange agreement between the University of Nottingham and the student's home institution. I also confirm that the proposed programme of study is approved.

Signature: Date:

Mailing Address: Study Abroad Co-ordinator
International Office
University of Nottingham
University Park
Nottingham, NG7 2RD, UK

E-mail: studyabroad@nottingham.ac.uk
Tel: + 44 115 846 7042
Fax: + 44 115 951 5155